

Prostate Cancer Foundation of Australia 2025 Community Grant Guidelines

1. Overview

Prostate Cancer Foundation of Australia's (PCFA) Community Grants Scheme aims to support local initiatives to deliver on our mission, reducing the burden of prostate cancer on the community and promoting community engagement with Prostate Cancer Support Groups.

2. Guidelines

The Grants are awarded under a competitive application process assessed by a committee of your peers. To be eligible for funding, applications must align with PCFA's vision, mission, values, and policies.

The grant funding can be used for local events, awareness activities, group marketing materials, or other mission-related purposes.

Grants are capped at \$5,000 (GST inclusive) per initiative.

Priorities

Applications that align with one or more of the following prostate cancer awareness campaigns or activities will be highly regarded:

- Community awareness of:
 - Support Groups
 - Prostate Cancer Specialist Nurses
 - PCFA Support Services (i.e. Telenursing, Telecounselling, MatesConnect)
 - The Life Force Program
- Men's Health Week (9-15 June)
 - PCFA's Walk For Him
- Contenance Week (June)
- Prostate Cancer Awareness Month (1-30 September)
 - The Long Run
 - PCFA's Light Up Blue Campaign
- Early detection and diagnosis of prostate cancer
 - PSA testing
 - The revised Clinical Guidelines for PSA Testing (expected to be released mid-2025)

3. Who can apply?

The grant scheme is open to PCFA-affiliated Prostate Cancer Support Groups for initiatives that will be delivered by groups.

Applicants with outstanding reimbursement claims or outstanding grant acquittals are ineligible to apply for further funding.

4. Eligibility

Examples of eligible projects and expenses include the following:

- Community events, fetes, festivals
 - Venue hire
 - Printing of PCFA's templated resources
 - Equipment hired for the purpose of a community event
 - Development of event specific marketing material
- Community awareness
 - Stickers
 - Printing PCFA awareness posters
- Support Group branding and awareness
 - Printing of PCFA designed or PCFA approved banners, marquees, business cards, brochures, local media.

The following items will not be funded under the scheme:

- Purchase of medical equipment
- Funding for essential medical services and treatment
- Medical or clinical research
- Projects that involve the purchase of alcohol or gifts of alcohol for speaker's gifts
- Projects that have commenced before funding is approved
- Websites or maintenance of a website
- Purchase of IT assets

5. Lodging an application

Applications must be lodged using the official application form and sent via email to supportnetwork@pcfa.org.au by no later than **Friday 20th December**.

Applicants will receive a letter advising of the outcome of their application.

Successful applicants must comply with the terms and conditions outlined in section 8.

6. Assessment

PCFA will appoint a Community Grant Committee consisting of PCSG members and other relevant prostate cancer stakeholders to assess the applications that adhere to the eligibility criteria outlined in section 4.

Applicants will receive written notification of the outcome of their application.

7. Acquittals

All successful applicants must provide a summary report to PCFA by Friday December 20, 2025. This should include:

1. Statements of expenditure for the project
2. Summary of the community project including:

- a. What occurred during the project
- b. Who participated
- c. What was achieved
- d. Details of any evaluation
- e. Photographs or media relating to the project

Acquittals need to be submitted via email to supportnetwork@pcfa.org.au by no later than Friday, December 20, 2025.

8. Terms and Conditions

All successful applicants must comply with the following terms and conditions:

- All advertising, media, and marketing collateral promoting the funded initiative must be pre-approved by PCFA and should display the PCFA logo.
- Funded activities will have costs paid or reimbursed by PCFA. Grant recipients are required to provide proof of all expenses, such as third-party invoices and receipts.
- Only activities specified in the grant application will be funded.
- Additional expenses will not be paid by PCFA.

9. Grant Payments

- For reimbursements and direct invoicing, please email invoices and expense claims, together with supporting documentation (i.e. tax receipt with an ABN) to supportnetwork@pcfa.org.au for processing.
- All invoices and expense claims must be submitted to PCFA by no later than Friday December 20, 2025. Payment requests submitted after this time will not be honoured.
- Should the actual total project costs be more than the proposed costs, PCFA will not be responsible for, nor obliged to pay any monies additional to the grant value.
- Should the actual total project costs be less than the proposed project costs, the applicant will forfeit any unused funding.
- Applicants agree to have the details of the project, funding amount, and support group published on PCFA's website.